

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF
APRIL 10, 2007**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, April 10, 2007, at 5:30 p.m., at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners Joel Vettel, Barb Johnson, Joe Deutsch, Ron Sorvaag and Mary Johnson. Also present were Roger Gress, James Larson, Attorney Greg Selbo, Clay Whittlesey, Dave Leker and Carolyn Boutain.

Approval of Minutes

Commissioner Sorvaag moved and Commissioner Deutsch seconded a motion to approve the minutes of the March 13, 2007, meeting. Upon call of the roll, the motion passed unanimously.

Approval of March 2007 Bills

Commissioner Vettel moved and Commissioner Mary Johnson seconded a motion to approve the bills for March, 2007. Upon call of the roll, the motion passed unanimously.

Approve Order of Agenda

Commissioner Vettel moved and Commissioner Deutsch seconded a motion to approve the order of agenda as presented, with the exception of switching agenda items 4 and 5. Upon call of the roll, the motion passed unanimously.

Presentation of Donation from the Phil Hansen Football Camp to FM Athletics

Phil Hansen and Clay Whittlesey presented to the board regarding a presentation of a donation to FM Athletics. The donation in the amount of \$500.00 represented funds leftover from operating a sportsman camp and lineman camp after expenses. It was noted that sportsman camp is operated with a grant from the NFL.

These funds will be used to help youth participate in the youth football program that could not afford to participate.

Review Urban Deer Hunt from the 2006-2007 Season

Clay Whittlesey presented to the board regarding the above-referenced agenda item. There were five separate documents attached for the board's review. Further, it was noted that there were no complaints received from the urban deer hunt. It was also noted that there were about 15 deer harvested. It was noted that they would like to move forward with the 2007 hunt in much the same manner as the 2006 hunt, except they would like to increase the number of hunters from 30-35. Further, the staff was recommending that successful hunters may purchase available tags that were not applied for by November 1, 2007. The hope is that this will result in more deer being harvested. Further, the property known as Riverwood North was noted to not

be in the city limits of Fargo and staff, Fargo Police Department and North Dakota Game & Fish were recommending up to five additional hunters in this area.

Commissioner Vettel moved and Commissioner Sorvaag seconded a motion to again adopt the City's 2007 special urban herd reduction archery season resolution in the following areas: Lemke Park, Conservancy Park, Holm Park, VA Park and North River Park and that the number of hunters be expanded in the park areas from 30-35 hunters. It was also moved that any available special season archery tags could be purchased after November 1, 2007, by hunters who have filled their tags. It was further moved that other special regulations would apply including mandatory training which includes a written test and shooting proficiency, elevated stands required, all arrows must be marked with the hunter's name, a lottery to be held to determine huntable areas for participant who passed the mandatory training, the season be from noon, August 31, 2007, to sunset January 31, 2008, and that signs be posted adjacent to all hunting areas. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Fargo Senior Commission's Policy for a Drug and Alcohol Program

Paul Grindeland, from the Fargo Senior Commission, presented to the board regarding approval of the above-referenced agenda item and the policy as presented in the meeting packet.

Commissioner Sorvaag moved and Commissioner Deutsch seconded a motion to approve the Drug and Alcohol Abuse Policy for the Fargo Senior Commission as presented. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Plans and Specifications for Urban Plains Park and Request Bids

Jim Larson presented to the board, together with Dave Leker who is familiar with the project, regarding this agenda item. It was noted that package one regarding sheet piling and package two related to creation of the pond at the park. Bids were set to be open on May 1, 2007. Staff is looking for two resolutions, the first to approve the plans and specifications and a second authorizing the clerk to advertise for bids.

Commissioner Mary Johnson moved and Commissioner Deutsch seconded a motion to approve plans and specifications for improvements in Park Improvement District No. 2006-2 of the Park District of the City of Fargo as presented, together with a motion authorizing and directing the clerk of the Fargo Park District to advertise for bids related thereto. Upon call of the roll, the motion passed unanimously.

Board to Review and Consider Approval of Metro Sports Foundation Letter of Understanding

Roger Gress presented to the board regarding a letter of understanding between the Metro Sports Foundation and the Fargo Park District regarding the Metro Sports Foundation. It was noted that the basic elements of the letter of understanding deal with how the two entities would work together and not compete against one another to the extent practicable.

Commissioner Deutsch moved and Commissioner Mary Johnson seconded a motion to approve the letter of understanding as presented. Upon call of the roll, the motion passed unanimously.

Board to Appoint Two Board Members to the Metro Sports Foundation

Roger Gress presented to the board regarding appointing two members of the board to the Metro Sports Foundation. It was noted that Commissioner Ron Sorvaag and Director of Finance Jim Larson would be the Park District's representatives on the same. It was noted that Commissioner Sorvaag would serve until September 1, 2007, and that Mr. Larson would serve until September 1, 2008.

Commissioner Vettel moved and Commissioner Deutsch seconded a motion to approve the above-referenced appointments as noted. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Preliminary Opinion of Cost for Parking Lot Addition at the Pepsi Soccer Complex

Dave Leker presented to the board regarding this agenda item. He noted that there was a need for additional parking at the Pepsi Soccer Complex and as such they are proposing to add a fourth gravel lot. It was noted that this lot would add about 120 needed parking spots.

Staff is looking for approval to proceed with Ulteig Engineers to draw up construction documents and initiate the bid process for a cost of up to \$9,600.00.

Commissioner Sorvaag moved and Commissioner Vettel seconded a motion to approve proceeding with Ulteig Engineers to draw up construction documents and initiate the bid process for the Pepsi Soccer Complex fourth gravel lot for a lump sum fee of up to \$9,600.00. Upon call of the roll, the motion passed unanimously.

Board to Consider Approval of Construction Bids Received for the Osgood School Park and the Osgood Neighborhood Park

This agenda item came up for discussion for the board. It was noted that five construction bids were received for this project. It was further noted that staff recommends that the Park District award the bid for Osgood Neighborhood Park and Osgood School/Park Construction including Alternate #1 to Industrial Builders, Inc. for a total of \$228,000.00. The bid tabulation was included in the packet for review.

Commissioner Sorvaag moved and Commissioner Vettel seconded a motion to award the bid for Osgood Neighborhood Park and Osgood School/Park Construction including Alternate #1 to Industrial Builders, Inc. for a total of \$228,000.00. Upon call of the roll, the motion passed unanimously.

**Board to Consider Approval of the City of Fargo Compost Stations at the
Longfellow, Rheault Farm and Centennial Sites**

Jim Larson addressed the board regarding this topic. It was noted that this is a rather standard and recurring contractual arrangement. Included were two copies of the compost recycling lease agreement for 2007-2008 proposed by the Solid Waste Manage from the City of Fargo.

Commissioner Mary Johnson moved and Commissioner Deutsch seconded a motion to approve the lease agreements as presented. Upon call of the roll, the motion passed unanimously.

**Board to Approve Bids for the 2007 Fall-Winter Brochure and the
2008 Spring-Summer Brochure**

Carolyn Boutain presented to the board regarding this matter. The bids received from several printers and an impressive bid was received from Richtman's Press Club in the amount of \$11,535.00 for the 2007-2008 Fall/Winter Brochure and \$13,090.00 for the 2008 Spring/Summer Brochure. Park District staff was recommending acceptance of the bid from Richtman's Press Club regarding the same.

Commissioner Deutsch moved and Commissioner Mary Johnson seconded a motion to approve the bids from Richtman's Press Club for the 2007-2008 Fall/Winter Brochure and the 2008 Spring/Summer Brochure in the amount of \$11,535.00 and \$13,090.00, respectively. Upon call of the roll, the motion passed unanimously.

Adjournment

There being no further business to come before the board, the meeting adjourned at approximately 6:40 p.m.

Christopher M. Kennelly, Clerk