

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE FARGO PARK DISTRICT OF  
FEBRUARY 13, 2007**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, February 13, 2007, at 5:30 p.m., at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners Joel Vettel, Barb Johnson, Ron Sorvaag, Mary Johnson and Joe Deutsch. Also present were Roger Gress, James Larson, Attorney Greg Selbo, Clay Whittlesey, Kevin Boe, and Carolyn Boutain.

**Approval of Minutes**

Commissioner Sorvaag moved and Commissioner Vettel seconded a motion to approve the minutes of the January 9, 2007, meeting, with the exception of a correction made to the previous minutes regarding the new tee time system at Prairiewood Golf Course. The new tee time system will be left entirely to the discretion of the pro on staff at the course. Upon call of the roll, the motion passed unanimously.

**Approval of January 2007 Bills**

Commissioner Vettel moved and Commissioner Deutsch seconded a motion to approve the bills for January, 2007. Upon call of the roll, the motion passed unanimously.

**Approve Order of Agenda**

Commissioner Sorvaag moved and Commissioner Deutsch seconded a motion to approve the order of agenda as presented. Upon call of the roll, the motion passed unanimously.

**Presentation of the Landscape Plan for the New Edgewood Clubhouse**

Roger Gress and Jim Hanson addressed the board regarding the proposed landscape design for the new Edgewood Clubhouse. Details of the project were discussed as well as enclosed in the meeting packet. The estimated cost of the proposed landscaping design is approximately \$36,000.00.

Commissioner Vettel moved and Commissioner Deutsch seconded a motion to approve the landscape plan for the new Edgewood Clubhouse as presented. Upon call of the roll, the motion passed unanimously.

**Award Sale of Refunding Improvement Bonds for Improvement Project 2006-2**

Jim Larson presented to the board regarding the above-referenced agenda item. Larson explained to the board that Dougherty & Company had the winning bid. The Park District will receive the rate of 4.2769%. It was noted that this rate was below what was previously estimated. Further, it was noted that Urban Plains will present a letter of credit in the amount of \$545,000.00 as security in case of a possible default of an assessment to the landowners.

Commissioner Sorvaag moved and Commissioner Mary Johnson seconded a motion to approve the resolution as presented. Upon call of the roll, the motion passed unanimously.

### **Approve Metro Bike Bridge Grant Request**

Jim Larson presented to the board regarding the above-referenced agenda item. It was noted that there had previously been an error in the amount of the local contribution that was discussed that would be required for this project. The Fargo Park Board approved this with only a ten percent (10%) match and it is now noted that a twenty percent (20%) match for this project will be needed. The dollar amount of the ten percent (10%) match was \$46,000.00 and now twice that amount will now be required. It was noted that there is currently \$75,000.00 set aside for the project and that the difference could be budgeted for in the future. It was noted that Park District staff is recommending the approval in addition to the facility committee. Roger Gress noted that he believes this bridge is critical for the District's rail system.

Commissioner Deutsch moved and Commissioner Mary Johnson seconded a motion to ratify the resolution approved at the August 2006, board meeting in the amount of \$92,000.00. Upon call of the roll, the motion passed unanimously.

### **Approval of Fee and Guidelines for West Fargo Park District to Use Osgood Golf Course for Recreation Lessons**

Jim Larson presented to the board regarding this matter. He noted that it was rather a unique concept to allow another community to use a Fargo Park District facility. He said the issues necessarily become at what cost and at what priority would the use be allowed. He noted that a typical formula used by other municipal entities in the area is to take the actual cost and double it. He noted that West Fargo agrees to this formula.

Further, it was noted that as the metro area continues to develop that different communities will necessarily need to cooperate on the use of facilities.

Commissioner Sorvaag moved and Commissioner Mary Johnson seconded a motion to approve the fee and guidelines for use as noted in the meeting packet for the year 2007. Upon call of the roll, the motion passed unanimously.

### **Approve Equipment Bids**

Dave Leker presented to the board regarding several equipment bids that were received on items that the Park Board would like to purchase. He recommended that the board accept the bids as outlined in the meeting packet. Consequently:

1. Commissioner Sorvaag moved and Commissioner Vettel seconded a motion to accept the bid for three green mowers, one ten foot rotary mower and one six foot rotary mower with rollers, including trade allowances from MTI Distributing for a total purchase price of \$122,331.00 and a bid for two zero turn rotary mowers, including trade allowances from Fargo Tractor for a total purchase price of \$25,276.00. Upon call of the roll, the motion passed unanimously.

2. Further, Commissioner Vettel moved and Commissioner Deutsch seconded a motion to accept the bid for one 55 hp PTO tractor, including trade allowance, from Titan Machinery for a total purchase price of \$22,900.00. Upon call of the roll, the motion passed unanimously.

3. Further, Commissioner Deutsch moved and Commissioner Sorvaag seconded a motion to accept the bid for one ¾ ton pickup truck from Gateway Chevrolet for a purchase price of \$22,900.00. Upon call of the roll, the motion passed unanimously.

4. Further, Commissioner Sorvaag moved and Commissioner Deutsch seconded a motion to accept the bid for one two ton truck chassis from Wallwork Truck Center for a purchase price of \$44,763.22. Upon call of the roll, the motion passed unanimously.

### **Approval of Facility Closing Policy**

Dave Leker presented to the board regarding approval of the Fargo Park District's facility closing policy. Park District staff is requesting the approval to the closing policy enclosed in the meeting packet in the event the Park District should need to cancel an event.

Commissioner Deutsch moved and Commissioner Sorvaag seconded a motion to approve the facility closing policy as presented. Upon call of the roll, the motion passed unanimously.

### **Request for Reduced Ice Fee for National Broomball Tournament**

Clay Whittlesey presented to the board requesting approval to lower the rate for ice time to \$85.00 per hour from the rate of \$108.00 per hour in order to be able to present a competitive bid to host the National Broomball Tournament. It was noted that the Park District would be allowed 100% of the gate receipts and concession sales.

Commissioner Vettel moved and Commissioner Deutsch seconded a motion to approve a lower rate to be used in a proposal to host the National Broomball Tournament in 2008 of \$85.00 per hour for ice time. Upon call of the roll, the motion passed unanimously.

### **Review Request to Discontinue Senior Games**

Clay Whittlesey presented to the board regarding the above-referenced matter. He noted that participation has seriously declined in this event in the past years and has no longer become viable for the Park District to assist in hosting this event.

Commissioner Vettel moved and Commissioner Mary Johnson seconded a motion to discontinue the hosting of the North Dakota Senior Games. Upon call of the roll, the motion passed unanimously.

**Review Proposal to Remove/Remodel Racquetball Courts 6 and 7  
for Fitness Programming  
and  
Review Request to Relocate Tanning Beds and Remodel Area to Add a  
Massage/Nutritionist Room at Courts Plus**

Kevin Boe presented to the board regarding plans for Courts Plus Fitness Center to remove and remodel racquetball courts 6 and 7 for fitness programming and also to relocate tanning beds and remodel new area to add massage and nutritionist rooms at Courts Plus. It was noted that these changes will allow Courts Plus to remain competitive and exceed their member's expectations.

It was noted that these proposals would allow Courts Plus to offer a number of new programs and accommodate future growth of the club. It was noted that the estimated construction cost is \$103,472.00. The sources of the funding would be budgeted \$35,000.00 with the remainder to be funded from Courts Plus' cash excess balances on hand.

Commissioner Vettel moved and Commissioner Deutsch seconded a motion to approve the proposal for construction as outlined at Courts Plus Fitness Center. Upon call of the roll, the motion passed unanimously.

**Approval of Background Check Policy for New Hires and Staffing Resources  
for Implementation**

Jim Larson presented to the board regarding a new policy regarding background checks. It was further noted that adding background checks to all future hires and existing staff would require additional administrative support in order to implement said policy.

Commissioner Sorvaag moved and Commissioner Vettel seconded a motion to approve the background check policy as presented and to review the policy in October, 2007, together with approval to hire the additional staff necessary as presented in order to implement said policy. Upon call of the roll, the motion passed with Commissioners Sorvaag, Vettel, Mary Johnson and Barb Johnson voting for with Commissioner Deutsch abstaining.

**Adjournment**

There being no further business to come before the board, the meeting adjourned at approximately 7:12 p.m.

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Christopher M. Kennelly, Clerk